



JOB DESCRIPTION CAMP COUNSELLOR/ SPECIAL NEEDS COUNSELLOR

The goals of both positions are the similar in terms of overall program, but the Special Needs Counsellor will be required to make recommendations for adaptations to meet the needs of campers with special needs. Also, to offer guidance to the other staff in areas of personal care of the campers with special needs.

QUALIFICATIONS

- Must be at least 18 years of age
- Experience in working with children
- Experience in working with people with disabilities. (For Spec. Needs positions)
- Valid First Aid and CPR Certificates
- Excellent communication and interpersonal skills
- Must be creative and energetic
- Life Guard certification and/or class 2 drivers license an asset

RESPONSIBLE TO

- Program Coordinator

GENERAL RESPONSIBILITIES

- To provide leadership and guidance to all campers through a variety of games, crafts, sports, hiking and “camping” activities.

SPECIFIC DUTIES

- Assist in program planning based on pre-arranged educational/recreational themes.
- Guide campers in participation of all activities.
- Supervision of campers and activities at all times.
- Adapting programs to include all campers.
- Providing emotional support and encouragement to campers.
- Work as part of a team.
- Assist in tidying up after activities.
- Be familiar with the special needs, medical conditions, dietary concerns, and/or behavioral problems of the campers and act according to directions provided by the Camp Medic/parent or guardian.
- Provide personal care, feeding, toileting, dressing and bathing for campers as required.
- Be a positive role model to campers and be available at all times.
- Sleep in cabins with campers as required.
- Ensure that safety standards are maintained at all times
- Report any accidents/incidents to the Camp Medic and Director (incident reports)
- Other duties as required